

Greywood Heights Homeowners Association, Inc.

Notice of 2024 Transition/Annual Meeting

May 22nd, 2024

Dear **Greywood Height HOA** Member,

As the Manager for **Greywood Heights Homeowners Association, Inc.** I am pleased to inform you of the Transition/Annual Meeting to be held on **Wednesday May 22, 2024 at 6:00PM via GoToMeeting**. The purpose of this meeting is to conduct normal business of the Association, including electing two (2) homeowner to the Board of Directors, and present information on current affairs of the Association, including a financial overview. Nominations from the floor will not be accepted. The election will take place via the community website immediately following the meeting and be open for seventy-two (72) hours. We anticipate announcing the election results soon after. If you wish to submit your candidacy for the Board of Directors, please return the attached Board Candidacy form to Vonnye Wade via email vonnysouthwestpm.com by May 20th, 2024.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/806750325>

You can also dial in using your phone.

Access Code:

806-750-325

United States:

[+1 \(646\) 749-3122](tel:+16467493122)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

To conduct the Meeting, a quorum of 10% of members must be present in person or by proxy. Even if you plan to attend the meeting, please sign the proxy. The proxy will be disregarded at the meeting should you attend.

Your proxy will help meet the quorum requirement. If a quorum is not reached in person or by proxy, the meeting will be rescheduled to a later date.

If you have any questions, please feel free to contact Vonnye Wade at 214-705-1615 or via email at vonnysouthwestpm.com. We look forward to seeing you on May 22nd, 2024.

Sincerely,

Vonnys Wade

Legacy Southwest Property Management

Greywood Heights Homeowners Association, Inc.

Meeting Agenda

May 22nd, 2024 6:00PM

- I. 6:00pm - Call to Order
 - Proof of Notice
 - Verification of Quorum
- II. Introductions
- III. 2023 Financial Review
- IV. Candidate and Election
 - Introduction of Candidates
 - Explanation of voting method
- V. HOA Updates and Announcements
- VI. Adjournment
- VII. Open Forum - Question and Answer

Greywood Heights Homeowners Association, Inc.

2024 Annual Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy holder”) my revocable Proxy as a Member of Greywood Heights Homeowners Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for May 22, 2024, or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints: **(please check one of the options below):**

- Board of Director: _____ (if no Director is listed, then the proxy will be given to the Board President)
- _____ [a member (owner) of the Association]
- This proxy is for quorum purposes only.

As the proxy holder of the undersigned, and represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Owner’s Name (Printed)

Signature of Owner

Owner’s Property Address

Date

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

The deadline to return the proxy is May 22nd, 2024, at Noon.

Greywood Heights Homeowners Association, Inc.

Board of Directors Candidate Questionnaire

Name: _____ **Address:** _____

Phone: _____ **Email:** _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write past experiences/work that qualifies you for a position on the to serve on to serve on any of the committees listed above.

Do you have any commitments that will restrict you from serving on any committee (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return this form via email vonnys@legacysouthwestpm.com

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: vonnys@legacysouthwestpm.com