



NOTICE OF 2025 ANNUAL MEETING  
**Tuesday, February 25<sup>th</sup>, 2025**  
6:30 P.M.

Dear Greywood Heights HOA Member,

In accordance with Article 4, Section 4.05 of the Bylaws for Greywood Heights Homeowners Association, Inc., you are hereby given notice that the 2025 Annual Meeting of the Members will be held on **Tuesday, February 25<sup>th</sup>, 2025, at 6:30 p.m.** This meeting will be held at **Sanford Elementary School Cafeteria 300 Williams Way Van Alstyne, TX 75495** as well as a virtual option with the information below:

**Microsoft Teams**

Please scan the QR code to join the meeting or join by using the information below:

[Join the meeting now](#)

Meeting ID: 222 850 177 840

Passcode: 7dP6QZ36

**Dial in by phone**

+1 323-694-0227,,92693922# United States, Los Angeles

[Find a local number](#)

Phone conference ID: 926 939 22#



An election will be held to fill one (1) position on the Board of Directors for a term of two (2) years. Nominations will not be accepted from the floor. If you are interested in running, please fill out the candidacy form and return by 12:00pm February 21<sup>st</sup>, 2025, to Reid at [Reid@legacysouthwestpm.com](mailto:Reid@legacysouthwestpm.com).

Due to this being an in-person and on-line meeting, all voting will be facilitated on-line, and no nominations will be taken from the floor. The voting will open immediately following the meeting and be open for twenty-four (24) hours. Results will be announced within seventy-two (72) hours of meeting adjournment. If you wish to run for the board, please submit your candidacy form no later than 12:00pm Friday February 21<sup>st</sup>, 2025, to Reid Vitek at [Reid@legacysouthwestpm.com](mailto:Reid@legacysouthwestpm.com).

Enclosed with this notice you will find a Proxy; in the event you are unable to attend the meeting.

**To conduct the Meeting, a quorum of twenty percent (20% or 45 homes) of members must be present either in person, online, or by proxy. If you are attending by proxy, please complete and return the proxy to [Reid@legacysouthwestpm.com](mailto:Reid@legacysouthwestpm.com) no later than Noon on Tuesday, February 25<sup>th</sup>, 2025.**

The meeting will begin at 6:30 p.m. If a quorum is not met, the meeting will be moved to 6:45 with a 10% quorum required. We look forward to having you join us. If you have any questions, please call Reid Vitek 214-705-1615.

Regards,

Reid Vitek  
Community Manager

Legacy Southwest Property Management, LP  
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034  
Phone: 214-705-1615 Email: [Reid@legacysouthwestpm.com](mailto:Reid@legacysouthwestpm.com)



# *AGENDA*

## 2025 ANNUAL MEETING

- Call to Order
- Meeting Rules/Introduction
- Approval Prior Meeting Minutes
- Financial Review
- Candidate Introduction
- Election Procedure
- Adjournment



# PROXY

## 2025 ANNUAL MEETING

**KNOW ALL MEN BY THESE PRESENTS**, that the undersigned Homeowner in Greywood Heights Homeowners' Association, Inc. does hereby constitute, authorize, and appoint: **(please check one of the options below)**:

Option #1 \_\_\_\_\_ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 **This proxy is to be used for quorum purposes only.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Owner's Property Address

\_\_\_\_\_  
Date

**The deadline to return the proxy is Noon, Tuesday February 25<sup>th</sup>, 2025 to  
Reid@legacysouthwestpm.com**

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# Board Member Candidacy Form

## 2025 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position on the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Directors? (Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that the information provided on this questionnaire can be published in the 2025 Annual Meeting packet.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please email this form to Reid@legacysouthwestpm.com by 12:00pm on February 21st, 2025**

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